

CTBUH Skyscraper Center Database Associate Editor

With 100,000 people moving into cities across the globe every day, the 21st century will truly be the century of the city. Humanity's continued existence on this planet will rely on our ability to transform cities into dense, livable centers of innovation that reduce both land consumption and energy needs. In order to accommodate an additional 2.5 billion people in the world's cities by 2050, the shapers of our urban landscapes will require guidance through access to expert research and resources that promote best practices for smarter cities. This is why the Council on Tall Buildings and Urban Habitat's mission is critical to promoting a better urban future.

The CTBUH is seeking an associate editor to work alongside the existing team on The Skyscraper Center: the world's pre-eminent database of tall building information. The Skyscraper Center has 30,000+ entries, containing images and vital statistics on tall buildings around the world. It serves not only as a data repository, but also as an increasingly important clearinghouse for resources and information the Council generates, from news articles, videos, and research papers, to chapter and member activities.

The data in The Skyscraper Center also serves the hundreds of media requests the Council receives each year. As a publicly accessible resource, it is a critical component of the research that the Council, our members, and industry leaders, conduct. This new colleague will help us strengthen our ability to accurately cover the rapidly increasing pace of skyscraper design and construction, and to help us develop and maintain the high quality and integrity of data already established.

▶ KEY RESPONSIBILITIES:

- Further develop and enhance the representation of building and company profiles within the CTBUH Skyscraper Center website.
- Maintain correspondence with CTBUH Organizational Members and other industry professionals to obtain up-to-date project information and promote CTBUH initiatives and events.
- Review and process incoming data and building information, including interpretation of architectural drawings.
- Conduct research for internal data studies and external requests.
- Be a creative, enthusiastic, detail-oriented, highly motivated individual who is eager to work in a fast-paced environment.

▶ WE HAVE:

- A competitive salary and generous benefits package, including health, dental, vision, and life insurance.
- A 401(k) plan with up to 9% employer contribution.
- A team of sharp, friendly, committed staff members to work with.
- A Downtown Chicago location near public transportation and Lake Shore Drive.
- Gym and bike room access in the building, with CTBUH covering gym membership.
- An office culture that encourages new ideas and rewards personal ownership of tasks.
- Bonus time off between Christmas and New Year's Day in addition to standard holidays and vacation days.

▶ YOU HAVE:

- A Bachelor's degree in a relevant discipline.
- A passion for tall buildings, architecture, urban issues, and related topics.
- An ability to cultivate reliable sources and solicit accurate data.
- Familiarity with Microsoft Office applications.

▶ YOU MIGHT ALSO HAVE:

- Knowledge of databases, specifically MySQL, as well as proficiency in Adobe Photoshop and InDesign.
- A basic understanding of AutoCAD software.
- HTML and basic front-end web development knowledge.

HOW TO APPLY:

Please send a brief cover letter explaining why you would be ideal for this role, along with a resume outlining work experience and references to skyscrapercenter@ctbuh.org.